



# Sarnia Minor Lacrosse Association Constitution

Updated December 29, 2023, Steph Dunlop, President

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## **SECTION 1: IDENTIFICATION**

### **1.01 Name**

The name of the Association shall be the “Sarnia Minor Lacrosse Association” hereinafter referred to as the SMLA and the official logo shall be the approved Sarnia Pacers Logo(s) as shown in Section 7: Other Regulations, 7.03 Use of the SMLA Logo in this Constitution and Bylaws.

### **1.02 Definition**

The SMLA shall be a non-profit, non-share capital corporation and shall be the sport governing body for minor lacrosse in the area known as the City of Sarnia and Lambton County. The SMLA boundaries will be that defined by the Ontario Lacrosse Association hereinafter referred to as the OLA and all other areas accepted by the OLA and the SMLA Board of Directors. The SMLA shall also operate as a branch of the Ontario Lacrosse Association.

### **1.03 Objectives of Sarnia Minor Lacrosse Association**

The purpose of the SMLA shall be the same as the those of the Ontario Lacrosse Association, namely:

- ☐ To govern, promote, develop and foster the game of lacrosse at all levels and in all forms, to all residents regardless of race, sex, creed, age or economic status throughout the Sarnia/Lambton County Area.
- ☐ To ensure that all participants have the opportunity to participate in their particular lacrosse program, given availability.
- ☐ To teach the participants the fundamentals of the game of lacrosse, the values inherent in good sportsmanship, fair play, teamwork and respect for the rules of the sport.
- ☐ To emphasize fair play at all times between competitors, to encourage them to play the game for the sake of the game, with proper respect to competitors, referees and spectators.
- ☐ To provide the opportunity for enjoyment, camaraderie, physical fitness and the acceptance of responsibility.
- ☐ To encourage and promote the growth of lacrosse.
- ☐ To maintain a membership of good standing with the Ontario Lacrosse Association.

### **1.04 Mission Statement**

The foundation of the SMLA is volunteers. Individuals volunteer their time because of a love for the game, a desire to promote the game of lacrosse, and an opportunity to share in making the SMLA a success so that future generations may enjoy the game of lacrosse.



This Constitution & Bylaws have been established to ensure that participants have a positive experience in lacrosse, that the growth of lacrosse is promoted through this positive experience, and that the integrity of the SMLA is reinforced for the continued enjoyment and benefit of lacrosse by future generations in the Sarnia/Lambton County Area.

The SMLA realizes that one of its primary responsibilities is to ensure that the recreational and player development aspects of the program do not suffer as a result of a preoccupation with competitiveness and winning “at all costs”. Qualities such as attitude, commitment, discipline and work ethic are equally as important as skill level and all of these qualities must be evaluated when considering a player’s profile. A team (comprised) composed of less skilled players but with positive attitude, commitment, discipline and work ethic, is much preferred over a skilled team that is weak in attitude, commitment, discipline and work ethic. Teams in need of the latter qualities take up valuable coaching time that could otherwise be spent on player and skill development.

### **1.05 Organization**

The SMLA shall be composed of members as hereinafter set out and it shall be managed by a Board of Directors and sub-committees as outlined in this Constitution & Bylaws.

### **1.06 Head Office & Contact Information**

The SMLA Head Office shall be the address of the current SMLA President. The SMLA mailing address will be that of the current SMLA President. In addition, the SMLA President shall at all times maintain a telephone and electronic mail address.

### **1.07 Affiliation**

The Sarnia Minor Lacrosse Association will maintain its affiliation with the Ontario Lacrosse Association and the Canadian Lacrosse Association.

## **SECTION 2: MEMBERS**

### **2.01 Classes of Members**

The SMLA shall have three (3) classes of membership, namely: Playing Members, Adult Members and Honorary Lifetime Members:

Playing Members shall be all members who have properly registered to participate in the activities of the SMLA.

Adult Members shall be: eighteen years of age or older and a parent or guardian of a Playing Member(s), bench personnel registered with the SMLA, a referee registered with the SMLA or a current Board of Director.



Honorary Lifetime Members shall be non-playing members who have rendered extraordinary and distinguished service to the SMLA. Individuals may be nominated to be Honorary Lifetime Members by any member of the SMLA and the granting of Honorary Lifetime Membership must be confirmed by a majority vote of the current Sarnia Minor Lacrosse Association Board of Directors.

Honorary members will have no vote but may attend Sarnia Minor Lacrosse Association Meetings.

## **2.02 Cessation of Membership**

Any member who shall resign or be suspended as a member of the SMLA shall immediately return to the Sarnia Minor Lacrosse Association all property of the SMLA which they may have in their care.

## **2.03 Insurance**

All of the SMLA Playing Members and Bench Personnel shall be insured through the Ontario Lacrosse Association insurance plan. The coverage terms shall be from January 1<sup>st</sup> to December 31<sup>st</sup> of the current year registered.

## **2.04 Terms of Eligibility**

Members in good standing shall be those admitted to Membership and who have paid all required membership fees to the SMLA.

Members in good standing shall be those admitted to Membership and who are not under suspension from the SMLA, the Ontario Lacrosse Association or the Canadian Lacrosse Association in the current year.

Members in good standing shall be those admitted to Membership and who have no money owing to the SMLA and/or no SMLA equipment/jerseys outstanding.

Membership in the Sarnia Minor Lacrosse Association shall not be transferable and shall automatically terminate if the Member resigns or such membership is otherwise terminated in accordance with this Constitution or by the Ontario Lacrosse Association.

## **2.05 Member Resignation**

Members may resign from the SMLA by submitting a resignation in writing addressed to the Secretary who in turn will notify all the Board of Directors. Property of the SMLA must be returned immediately which they may have in their care.

Any player or team official accepted by the Sarnia Minor Lacrosse Association resorting to legal action against the SMLA without first exercising their right of appeal throughout the complete appeal procedure shall be deemed to have withdrawn from further competition for the current year. Property of the SMLA must be returned immediately which they may have in their care.



A Director of the SMLA who transfers, through a release in accordance with the OLA guidelines, to a neighboring association must relinquish membership on the Board of Directors under the discretion of the current Board of Directors.

Should a Director either resign or be suspended from the SMLA Board of Directors, they cannot be elected or appointed for a position with the Board of Directors or hold a volunteer position within the organization for a period of two years. It is the discretion of the present Board of Directors to reduce the period of suspension from volunteer activity (*i.e. cause may be illness*).

## **2.06 Members Right to Vote**

After attending four (4) consecutive meetings, a member in good standing has the right to vote at the Annual General Meeting only.

## **2.07 Membership Fees**

The Board of Directors prior to the season's published registration dates will establish registration fees. All registration fees must be paid in full, and all forms and documents must be completed before any player can participate in any lacrosse activity, including but not limited to, Rep. Team tryouts, practice and/or conditioning programs. Fees for any unexpired term of Membership are normally not refundable.

## **2.08 Membership Refunds**

Refunds are to be issued from the SMLA Registrar. All refunds cheques or electronic transfers must be made payable to the parent/guardian of the applicable participant.

Refund requests must be made in writing or email to the current SMLA Registrar. Refund requests will be processed within 30 days of the request.

The Sarnia Minor Lacrosse Association shall allot refunds as follows:

Full refund allotted if the player is released from the team and there is not a 2nd team to go to (100% of the registration fee)

Full refund allotted if team folds due to lack of players (100% of registration fee)

Full refund allotted if player quits prior to the start of the current lacrosse (100% of registration fee paid minus \$50 administrative fee)

## **2.09 Reimbursement**

The SMLA will provide reimbursement to Members for the following situations, provided funds are available.

1. 100% of the cost of OLA Coaching Certification.

2. 100% of the cost of Trainer Certification.



3. 100% of the cost of Referee Certification.
4. 100% cost for an Executive Member attending the OLA AGM/SAGM – Accommodations / Fuel (40 cents/km traveled) Meals (\$100/day)
5. Fuel Expenses for an Executive Member attending all Zone 7 meetings including but not limited to monthly, disciplinary, release and AGM meetings.
6. Accommodations for non-parent coaches 50% of the cost of accommodation expenses for 3 out of town tournaments INCLUDING Provincials.

All reimbursements must be accompanied by a receipt.

The deadline for all reimbursements will be the 3rd Sunday in August so that they may be paid out prior to the SMLA Annual General Meeting of the current year.

## **2.10 Financial Aid for Members selected to Provincial Teams**

Members in good standing that are selected to a Provincial Lacrosse Team (Ontario or otherwise) may apply to the current Executive Board for financial aid. All requests are to be in writing or via email. Financial aid in the form of \$300, provided funds are available, will be extended to those approved by the Executive Board.

## **SECTION 3: GOVERNING STRUCTURE**

### **3.01 Governing Bodies**

All Members are governed by the Canadian Lacrosse Association (CLA), the Ontario Lacrosse Association (OLA), and the Sarnia Minor Lacrosse Association (SMLA). Unless a regulation/guideline/rule exists otherwise the Sarnia Minor Lacrosse Association Constitution & Bylaws shall take precedence.

### **3.02 The Board of Directors**

The affairs of the Sarnia Minor Lacrosse Association shall be conducted by the Board of Directors.

All SMLA decisions must be ratified by the Board of Directors prior to any action or amendment concerning such decisions unless it has already been approved through the budget process or where the decision-making authority has been conferred to the Board of Directors.

The agenda, which is to be prepared and communicated in advance of the meeting, shall only be altered at the discretion of the President or their designate.

The Board of Directors will meet once every month as directed at the previous month's Board of Directors Meeting or as directed by the President through the Secretary for the transaction of at



least the following business, to be set out in the agenda *(see Appendix 1 – Board of Directors Meeting)*.

1. Attendance
2. Review and Accept Minutes from the Previous Month
3. In Camera Session (If needed)
4. Treasurers' Report
5. Registrars' Report
6. Compliance & Risk Management Report
7. Sponsorship Report
8. Fundamentals (Soft/Paperweight) Report
9. Director of Rep. Lacrosse Report
10. Floor Scheduler Report
11. Equipment/Jersey Report
12. Referee in Chief Official in Charge Report
13. Web/Media Report
14. Fundraising Report
15. Apparel Report
16. Mental Health Lead Report
17. Zone Rep Report the President or designate does this
18. Vice Presidents Report
19. Presidents Report
20. Old Business
21. New Business – Open to All
22. New Business – Executive Only
23. Next Meeting Date

50% + 1 of the current Board of Directors constitute a quorum at a Board of Directors Monthly Meeting for the purpose of voting on motions.

Except for the President and the Past President, every Director shall have a vote in all decisions.

Where required, the Board of Directors may vote on motions using electronic mail. All such votes require a majority of the Board of Directors in order to pass. The Secretary or their designate shall be responsible for administering the voting and will be responsible for documenting and presenting the results to the SMLA Board of Directors prior to the next scheduled Board of Directors Meeting.

The President shall have a casting vote only in the event of a tie-on motions.

Communication with Board Members: All Board Members will have an individual email address for their Board position.

Other duties of the Board of Directors shall be outlined in this Constitution & Bylaws under Bylaws, Section 2: Governing Structure, 2.01 Duties of the Board of Directors



### 3.03 Board of Directors Members

The Sarnia Minor Lacrosse Board of Directors shall consist of:

The President  
The Vice President  
The Treasurer  
The Secretary  
The Registrar  
The Director of Rep. Lacrosse  
The Equipment Director  
The Referee in Chief Official in Charge  
The Sponsorship Director  
The Director of Fundamental Lacrosse  
The Web/Media Director  
Floor Time Scheduler  
Fundraising Director  
Apparel Director  
Mental Health Lead  
Director At Large  
Compliance & Risk Management Director  
Past President

New Board of Directors positions can be created by the current Board of Directors with a majority vote at any monthly Board of Directors Meeting.

All Board of Directors members must remain in good standing with the Sarnia Minor Lacrosse Association as set forth in Section 2.04 Terms of Eligibility.

### 3.04 Election of the Board of Directors Members

The current President will call for nominations using the current SMLA website during the month of August for all Executive Board of Directors positions. Elections will be held at the Annual General Meeting (AGM) in September. Where multiple candidates are standing for a given position a secret ballot will be used to elect the given position by the current SMLA President.

For the Election of the new Board of Directors only current Board of Directors; Adult Members of the SMLA and Playing Members (18 years of age or older) who have attended four (4) consecutive Board of Directors Meetings in a row prior to the SMLA Annual General Meeting and are in good standing may be allowed to vote (*see section 2.04 Terms of Eligibility*).

Any Member considered not in good standing in the current year may not vote.

All Board of Director positions, except for Past-President, shall be elected at the Annual General Meeting in the following order:



1. The Vice President
2. The Treasurer
3. The Secretary
4. The Director of Rep. Lacrosse
5. The Registrar
6. The Equipment Director
7. The Referee in Chief
8. The Sponsorships Director
9. The Director of Fundamental Lacrosse
10. The Web/Media Director
11. Floor Time Scheduler
12. President

### **3.05 Terms of Office**

All Board of Directors positions will be for a term of 13 months from the time of the Annual General Meeting in September that a Director has been elected. 2 years from the time of the AGM in September.

- a) in odd-numbered annual cycles: Vice President, Secretary, Registrar, Equipment Director, OIC (formerly RIC), Scheduler, Fundraising, Apparel.
- b) in even-numbered annual cycles: President, Treasurer, Sponsorship, Web/Media, Risk Management, Rep. Director, Mental Health Lead

Departing Directors are required to participate in the first meeting of the newly elected Board of Directors but do not have voting privileges and are to provide a formal written summary report, plus any cumulative documentation affiliated with said position, of the transactions over the previous lacrosse season.

### **3.06 Vacancies**

Positions left open at the AGM can be filled by appointment by the current President, including the remaining Director positions of the current Board of Directors until the next SMLA Annual General Meeting. The position of Director at Large may not be filled by the current President until all Board of Director positions have been filled.

### **3.07 Absenteeism**

Unless otherwise determined by the Board of Directors, the absence of a Director from three (3) consecutive Board of Directors Meetings without notification to the Secretary prior to the meeting shall be deemed to be a resignation of said Director from the Board of Directors.

### **3.08 Terminations**

A Director may be terminated prior to the expiration of their term by a 2/3 majority vote of the current Board of Directors provided that notice is given to the Director that a vote will be held at the next Board of Directors Meeting.



### **3.09 Complaints and Concerns**

Members are encouraged to immediately voice their concerns or complaints through a specific process. First, the Member should discuss the situation with the appropriate Member of the team management (Team Manager). If there is no resolution or satisfaction, the Member should discuss the situation with their appropriate Board of Director contact. If there is still no satisfaction or resolution, the Member should present the concern, in writing or electronically, to the Board of Directors (via the President).

During this process, the aforementioned Member is to keep the Board of Directors informed of the situation. If the situation reaches the Board of Directors level, the Board of Directors must respond to the situation within seven (7) days of receiving the concern. If the concern is regarding a coach or Director, the concerned Member may bypass that particular step in this process.

Any complaints & concerns not dealt with during the season that a parent/player wants to bring forward, must be submitted in writing too the current President no later than August.31st of that year.

Any complaints that involve an incident discussed in the written complaint must have:

- ☐ Date of the event
- ☐ Location of the incident
- ☐ Witnesses of the incident

Any complaints submitted after this date will be treated as hearsay and discarded. It is the SMLA goal to have any issues dealt with in a respectable and timely fashion.

### **3.10 Conflict of Interest**

All Conflicts of Interest must be declared in any situation in which the Director has a private or personal interest sufficient to appear to influence the objective or outcome. A conflict of interest or perceived conflict of interest where another member perceives that a fellow member has a conflict must be declared prior to a discussion and/or vote and this includes but is not limited to conflicts between any member including players, parents, coaches and Directors.

Any Member, directly involved in an agenda matter or conflict as stated above necessitating a Board of Directors vote may not be allowed to cast a vote on that agenda matter or conflict. The Member will be allowed to participate in the discussion of said matter and will be counted in the meeting quorum.

The President or their designate if they are involved should remove the involved parties prior to a vote to ensure a confidential Board of Directors vote.

### **3.11 Disciplinary Action**



The Board of Directors acting as the Disciplinary Panel will handle all formal written complaints and matters requiring investigation and discipline for all member participants in the SMLA. The Board of Directors must respond to all written complaints within 7 days of receiving such complaints. Participants (including parents and spectators) who violate the SMLA Constitution & Bylaws and/or Policies & Procedures will be subject to discipline determined by the Board of Directors. Disciplinary action includes, but is not limited to hearings, warnings, probation, fines, and suspensions. The Board of Directors at its discretion may appoint additional individuals to sit on the Disciplinary Panel.

During a Disciplinary Hearing, the parents (or parent designate), and another individual approved by the parents, must accompany the child. The Disciplinary Panel, at its discretion, can have other individuals attend.

Failure to appear will result in the Board of Directors decision being final with no option for appeal.

### **3.12 Appeals**

Appeals can be made for any disciplinary action arising from a Board of Directors decision or from the SMLA Constitution & Bylaws and/or Policies & Procedures. Appeals must be written or electronically sent within seventy-two (72) hours of the issue taking place to any Director. Parents may make an appeal on behalf of their child. The Board of Directors must respond within seven (7) days of receiving the appeal. The player or Board of Directors may request that the appeal be heard verbally. In such cases, parents (or parent designate), and another individual approved by the parents, may accompany the child. The decision reached by the Board of Directors will be considered final.

### **3.13 Remuneration**

Directors shall serve without remuneration and no Director shall indirectly or directly receive any remuneration, salary or profit from the position of Director or for any service rendered to the SMLA, provided that, the Board of Directors may establish policies relating to the reimbursement of Directors for reasonable expenses incurred in the performance of their duties as Directors of the SMLA. Any reimbursement to a member of the Board of Directors for services rendered shall require advanced approval by the Board of Directors. Directors seeking reimbursement for expenses incurred in the performance of their duties as Members of the Board of Directors of the SMLA must provide all original receipts.

### **3.14 Return of Property**

Any Director who shall resign, be suspended, terminated or not returning in the same position shall immediately return to the SMLA all property of the SMLA which they may have in their care. This should take place within 14 days after the SMLA Annual General Meeting of that given year. Not returning property of the SMLA within the allotted time will result in the member being placed in bad standing until the property has been returned to the President unless otherwise determined by the current Board of Directors.

## SECTION 4: MEETINGS

### 4.01 Parliamentary Authority

Robert's Rules of Order, as revised, shall govern all procedural questions arising at meetings of the Board of Directors when they are applicable and when they are not inconsistent with the SMLA Constitution & Bylaws.

### 4.02 Frequency of Meetings

At the AGM the newly appointed Executive will approve when Board of Directors Meetings are to be determined for each month.

Notice of Board of Directors Meetings shall be published on the SMLA website at least two (2) weeks in advance of the next meeting.

During the months of May through August a team designate must send their monthly report to the Secretary to be read into the Minutes at the Board of Directors Meeting set forth by the current Board of Directors or attend the meeting in person to report.

### 4.03 Annual General Meeting

The SMLA shall conduct an Annual General Meeting prior to September 31<sup>st</sup> for the transaction of at least the following business, to be set out in the agenda of the Annual General Meeting (*see Appendix 2 – Annual General Meeting*):

- ☐ Attendance
- ☐ Review and Accept Minutes from the Previous Month
- ☐ Review of the Past SMLA Season
- ☐ Treasurer's Report
- ☐ Election of the Board of Directors
- ☐ Proposed Amendments to the Constitution & Bylaws of the Association
- ☐ Old Business
- ☐ New Business

Notice of the Annual General Meeting shall be published on the SMLA website at least two (2) weeks prior to the meeting.

The current President shall chair all aspects of the Annual General Meeting including the election unless such a case arises that there is a conflict of interest, namely an election involving the position of President. At which time a Member in good standing with the SMLA shall chair the election process.

For the Election of the new Board of Directors only current Directors; Adult Members of the SMLA and Playing Members (18 years of age or older) who have attended four (4) consecutive Board of Directors Meetings prior to the SMLA Annual General Meeting and who are in good standing may be allowed to vote (*see section 2.04 Terms of Eligibility*).



Members considered not in good standing in the current year may not vote.

#### **4.04 Attendance at Meetings**

All Members of the SMLA may attend any Board of Directors Meeting or Annual General Meeting. Non-Directors and non-committee members may participate only at the pleasure of the meeting Chairman. Any such Members will not be permitted to vote, make motions or second motions, except at the Annual General Meeting where they have attended four (4) consecutive Board of Directors Meeting prior to the AGM.

#### **4.05 Voting Procedures**

A majority of votes cast by Members entitled to vote, unless otherwise required by the Corporations Act or by the By-Laws of the SMLA, shall decide every question proposed for consideration at meetings of the SMLA with the exception of Constitution & Bylaw amendments which shall require a 2/3 majority affirmative vote of Members present at the meeting.

The Chair presiding at a meeting of the SMLA shall have a vote only in the event of a tie vote.

At all meetings of the SMLA, every question shall be decided by a show of hands, unless a specific count or a secret ballot is required by the Chair or requested by any Member entitled to vote. Whenever a vote by show of hands has been taken upon a question, unless a specific count or secret ballot is requested or required, a declaration by the Chair that a resolution has been carried or lost by a particular majority and an entry to that effect in the minutes of the meeting is conclusive evidence of the fact without proof of the number or proportion of votes recorded in favor of or against the motion.

Proxy votes will not be permitted. Members must be present in person at Board of Directors Meetings and Annual General Meetings in order to exercise their voting rights in relation to matters coming before a Board of Directors Meeting or an Annual General Meeting of the SMLA.

#### **4.06 Unforeseen Situations**

If a situation arises where no existing Policy or Procedure applies, the Board of Directors shall make the final decision. The decision shall reflect the “spirit of the rule” that is most approximate to the situation. If no Rule can be approximated, the decision should reflect “what is best for the SMLA”. Such decisions shall set precedence for the duration of the season or until the Constitution & Bylaws and/or the Policies and Procedures are amended.

#### **4.07 Error or Omission**

No inadvertent error or omission in giving notice of any Board of Directors Meeting, Annual General Meeting or any adjourned Meeting, whether monthly or annual, shall invalidate such a meeting or make void any proceedings taken at such a meeting and any Member may at any time waive notice of any such meeting and may ratify, approve and confirm any or all actions or proceedings taken at any such meeting.



## SECTION 5: FINANCES

### 5.01 Banking

The Board of Directors shall by resolution from time to time designate a legal bank or financial institution in which the money, bonds or other securities of the Sarnia Minor Lacrosse Association shall be placed for safekeeping.

The funds of the SMLA shall be deposited as soon as possible, no longer than 3 business days, in the designated legal bank or financial institution and in an official SMLA Account for the best benefit of the SMLA in the name of the SMLA.

For post-dated cheques collected at registration, the Registrar is permitted to retain those cheques until the date they become valid.

All SMLA deposits shall be made by the Treasurer or their designated Director **along with at least one other Director bearing witness to the deposit total.**

All cheques shall be signed by the Treasurer and the President or their designate.

The Board of Directors, with two-thirds (2/3) majority of those present, must authorize the borrowing of money upon credit of the SMLA and may limit or increase the amount to be borrowed.

The SMLA has the power to accept donations, sponsorships, gifts, legacies and bequests.

The SMLA may acquire real and tangible property, including equipment, literature, and other materials for use by and on behalf of the membership. Generally accepted accounting practices shall be used to account for all assets.

Banking transactions must be completed in one of the following manners:

1. Direct deposit via bank teller
2. Direct deposit via after hours' bank deposit box
3. Direct deposit via approved Association banking cards
4. Withdrawal by authorized Association cheque **or e-transfer or Peleton**
5. Approved Merchant Transactions on SMLA credit card

### 5.02 Financial Year

The fiscal year of the Sarnia Minor Lacrosse Association shall end on the **30th day of September** **31st day of August** in each year.

### 5.03 Financial Report

The preliminary financial statement of the SMLA for the current year shall be presented to each member present at the SMLA November General Meeting. The finalized statement of the SMLA



for the previous year shall be presented to each member present at the SMLA Annual General Meeting.

An external review of the financial books of the SMLA must be conducted at the end of the fiscal year, and a written report must be submitted to the Board of Directors as soon as the external review report is received by the Treasurer.

#### **5.04 Expenditures**

All of the SMLA non-budgeted expenditures must first be approved by the Board of Directors. All expenditures must comply with the SMLA Expense and Purchasing Policies.

#### **5.05 Protection of Members**

The Board of Directors and their heirs shall at all times be completely indemnified out of the funds of the SMLA and all costs, charges and expenses which such Director sustains or incurs as a result of any proceeding which is brought against them for an act or omission by them relating to the execution of the duties of their office and all costs, charges and expenses which such Director sustains or incurs in relation to the affairs of the SMLA, except such costs, charges and expenses occasioned by their willful neglect or default.

In addition, the Sarnia Minor Lacrosse Association Board of Directors shall secure Directors and **Officials** **Officers** liability insurance.

#### **5.06 Dissolution**

The Sarnia Minor Lacrosse Association shall not be dissolved unless all liabilities have been discharged and a motion has been passed by the majority of votes recorded at a general meeting convened for the purpose of dissolving the SMLA. Upon dissolution, surplus money shall be donated to a charitable organization, decided by the majority at the meeting, which carries out its work solely in Ontario.

### **SECTION 6: CONSTITUTION & BYLAWS**

#### **6.01 Amendments to the Constitution**

The entire Constitution will be reviewed on a yearly basis prior to the AGM by the Board of Directors and those Adult Members appointed by the President. Any proposed changes put forward will also be reviewed prior to the AGM. All proposed changes should be distributed to all Board of Directors at least 2 weeks prior to the AGM. The Board of Directors is to review and make recommendations.

Amendments may only be proposed at the Annual General Meeting in the form of a written notice of motion. Voting on any such amendment shall be done by a show of hands unless a secret ballot is requested. A two thirds (2/3) majority vote of Members present will be necessary to pass any amendments.





Proposed Amendments to the Constitution from any Member must be submitted in writing to the SMLA Secretary 30 days prior to the AGM. *(see Appendix 3 – Constitution & Bylaws Amendment Form)*.

### **6.02 Amendments to the Bylaws**

Amendments may only be proposed at an Annual General Meeting, a Special Meeting (for such purpose) or a Board of Directors Meeting in the form of a notice of motion. Voting on any such amendment shall be done by a show of hands unless a secret ballot is requested. A two thirds (2/3) majority vote of Members present will be necessary to pass amendments.

Proposed Amendments to the By-Laws from any Member must be submitted in writing to the SMLA Secretary 30 days prior to the scheduled meeting.

### **6.03 Interpretation of the Constitution**

In this Constitution & By-Laws and the Policies and Procedures of the Sarnia Minor Lacrosse Association, unless the context otherwise specifies or requires,

- ☐ the singular shall include the plural and the plural shall include the singular.
- ☐ the masculine shall include the feminine and the neuter
- ☐ “person” shall include individuals, bodies incorporated, partnerships, syndicates, trusts, unincorporated organizations and any number of aggregate persons.

## **SECTION 7: OTHER REGULATIONS**

### **7.01 Playing Rules**

The SMLA shall at all times abide by the Rules and Regulations of the Canadian Lacrosse Association and the Ontario Lacrosse Association.

### **7.02 Other Rules and Regulations**

The SMLA may make such Rules and Regulations as may be deemed necessary to promote, develop and govern the sport of lacrosse in the City of Sarnia, Lambton County and the SMLA boundaries defined by the OLA. As well as other such areas accepted by the Ontario Lacrosse Association and the Sarnia Minor Lacrosse Association Board of Directors.

The SMLA may impose such other regulatory measures as it deems necessary for the efficient administration of the competitive structure of the sport within its OLA jurisdiction.

On an annual basis and prior to the start of the season, both the Representative and Fundamentals Programs will submit all rules and/or guideline revisions for the current operating year to the SMLA Board of Directors for approval.

No such regulation may violate an individual's rights or freedom except as may be required to protect the rights and freedom of any other individual and to ensure the stability of the basic structure of the sport.

### **7.03 Use of the SMLA Logo**

The Sarnia Pacers Logo shall be used on Sarnia Minor Lacrosse Association letterhead, official documents, newsletters, notices and clothing (including player shirts) as required by the Board of Directors.

#### **Official Logo of Sarnia Minor Lacrosse Association**



For the use of sales, the Sarnia Pacer Logo (or an approximation or derivation of said logo) for any purpose will not be permitted without the written permission of the SMLA Board of Directors.

